

# Lake County Municipal League

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## MINUTES BOARD OF DIRECTORS FRIDAY, JUNE 16, 2006

Mayor Perry called the meeting to order at 7:30 a.m. at the Grayslake Village Hall

- 1. Roll Call:** Tim Perry, Mayor of Grayslake  
Elliott Hartstein, President of Buffalo Grove  
Thomas Adams, Mayor of Green Oaks  
Richard Hyde, Mayor of Waukegan  
Jeff Harger, Mayor of Libertyville  
Ted Mueller, Mayor of Hainesville  
Bill Gentes, Mayor of Round Lake  
Jim Hayner, Administrator of Gurnee

### 2. Filling Officer Vacancies

Mayor Perry noted that Chris Wilson's last day was June 9<sup>th</sup> and the P.A.R. Group has begun a process of searching for a replacement. Mr. Hayner reported that he had a brief discussion with Mark Fowler of the Northwest Municipal Conference (NWMC) about the possibility of that organization providing support services. He noted that they have 11 staff members and that they are more than willing to discuss possible arrangements for the assignment of staff to support the League. The attendees discussed the possible advantages of this type of relationship, including the access to demonstrated issue expertise and overall capabilities versus a stand alone Executive Director versus the need for local representation, Lake County visibility, and local knowledge. The consensus of the group was to continue exploration of possible options with the NWMC and any other interested groups.

Mayor Perry noted that the League by-laws allow the Board of Directors to fill vacancies in any positions of the League. Since there are a number of vacancies in the officer and director positions, he suggested that the Board fill these vacancies as follows:

President	Timothy R. Perry, Mayor of Grayslake
Vice President	Roger Byrne, President of Vernon Hills
Secretary	Elliott Hartstein, President of Buffalo Grove
Treasurer	Richard Hill, Mayor of Round Lake Beach
Sgt. at Arms	Thomas Adams, Mayor of Green Oaks
Alternate	Jeff Harger, Mayor of Libertyville
Alternate	Ted Mueller, Mayor of Hainesville

...and that the remaining directors continue in place. He noted this is the same overall slate as recommended by the Nominating Committee for 06/07, which will need to be voted on at a membership meeting at some point.

MOTION. Mr. Hayner made a motion to fill the officer and board vacancies as noted. Seconded by Mayor Hyde. All ayes. Motion carried.

### **3. Approval: Minutes of October 21, 2005 and Meeting Notes of December 16, 2005**

MOTION. Mayor Adams made a motion to approve the Minutes of the Meeting of October 21, 2005 and the Meeting Notes of December 16, 2005. Seconded by Mayor Gentes. All ayes. Motion carried.

### **4. Approval: Payment of Bills Submitted for Payment June 16, 2006**

Mayor Perry noted that the list of bills contains the same items as previously listed by Chris Wilson with a few additions since the last Board of Directors meeting. He noted that Grayslake staff have confirmed that these bills have been paid during the course of the past months. He also noted that the bank records have not been reconciled since 2003 and Grayslake staff are working to update the records so that a clearer picture of the League's financial status can be presented. Mayor Adams asked if we have a record of the payment of dues, and it was noted that, at this point, the records are not clear but Grayslake staff will work to recreate the record.

MOTION. Mayor Hyde made a motion to approve the Bill List dated June 16, 2006. Seconded by Mayor Adams. All ayes. Motion carried.

### **5. Old Business:**

Mayor Perry stated that the Villages of Gurnee, Round Lake Beach, and Grayslake have committed staff resources to coordinate the basic operations of the League. Gurnee will work on the recruitment process, Round Lake Beach will organize the office and deal with phone, e-mail, and correspondence issues, and Grayslake will handle finances and member communications.

#### **A. Ratification of 2006 Meeting Calendar**

##### **1. By-Law Amendment (Meetings)**

The Board reviewed the proposed 2006 Meeting Calendar, and Mayor Perry suggested that an additional by-law amendment be drafted to eliminate the specific months in which General Membership and Board meetings must occur and replace it with language providing for each of these bodies to meet no more than six (6) times per year. This would allow for greater flexibility for the membership. Mayor Adams confirmed that the League will publish a calendar so that the members will have proper notification.

MOTION. Mr. Hayner made a motion to approve the 2006 Meeting Calendar. Seconded by Mayor Mueller. All ayes. Motion carried.

Staff will develop the needed by-laws language and include it in the by-law amendments to be presented to the membership.

### **B. Approval: FY 2006-2007 Budget**

It was noted that the proposed FY 2006-2007 Budget is the same as previously submitted by Chris Wilson.

MOTION. Mayor Hyde made a motion to approve the 2006-2007 Budget as presented. Seconded by Mayor Gentes. All ayes. Motion carried.

### **A. Previously Proposed By-Laws Amendments**

Mayor Perry briefly reviewed the by-laws amendments previously reviewed last fall which reduced the number of Board members and allowed for electronic voting. The Board discussed the need for sufficient attendance at a membership meeting so that these amendments can be presented for approval. It was also suggested that each member present work to get representatives from 2 member communities to attend the next membership meeting. The Board also discussed the value of the formation of an executive committee of the Board members who can meet on short notice. It was noted that the President, with Board approval, can appoint special committees so an executive group could be formed in this way.

MOTION. Mayor Gentes made a motion to present the various by-laws amendments to the membership. Seconded by Mayor Hartstein. All ayes. Motion carried.

## **6. New Business:**

### **A. Nominating Committee Recommendations (06/07 Officers/Directors)**

The Board reviewed the proposed slate of officers and directors for the next year. It also was noted that the current individuals can continue to serve in these positions until a new slate of officers and directors is approved by the membership. The Board discussed possible alternative meeting formats, the possibility of a special meeting specifically for electing the new officers and directors and approving the by-law amendments, and the possibility of holding such a meeting in conjunction with the Transportation Alliance meeting set for September 21<sup>st</sup>. Mayor Gentes offered to discuss a joint meeting date with the transportation group and report back to Mayor Perry so that work can be done to schedule a short membership meeting.

Mayor Adams inquired about how the annual joint meeting with McHenry County should be handled. It was the consensus of the Board that this meeting be postponed and Mayor Adams agreed to communicate this to the representatives in McHenry County.

The Board also discussed the need for improved programs to increase attendance at membership meetings. The Board discussed possible future topics including pensions, RTA issues, the

tollway, and education funding reform. Mayor Perry suggested that Directors Hartstein and Adams make program suggestions and the remaining Board members agreed.

## **7. Committee Reports:**

**Regional Planning Board:** Mayor Hartstein reviewed the current status of the Regional Planning Board's work and noted that the organization is currently out gathering input from existing groups. He stated there is no desire to change the current MPO designation for C.A.T.S. The group is also working to develop a citizen advisory group that will mirror the area's demographics.

**NIPC:** Mayor Adams reviewed the current efforts of NIPC and the Metropolitan Mayor's Caucus and specifically noted participation in insuring that NIPC functions continue in the context of the Regional Planning Board's work. He discussed the Caucus's work on education reform and requested the Board's views on a proposed letter to the editor on the Caucus's education reform views. The Board discussed issues surrounding education funding and reform and concurred with the intent of the letter.

Mayor Adams also discussed the current work on Project Light Speed and Mr. Hayner also noted that the Lake County Managers will be meeting soon on this project.

Mayor Adams also reported that Mayor Daley has begun the process of investigating a potential bid to host the 2016 Summer Olympics in Chicago. Mayor Daley would like to form an advisory committee to find qualified individuals to serve on a committee to investigate and the Metropolitan Mayor's Caucus has been asked to see if someone from Lake County would serve on a committee. Mayor Hyde volunteered to serve in this capacity.

**Legislative Committee:** No Report.

**Golf Outing:** Mayor Perry reported that, due to the lack of staff, it is suggested that this year's golf outing be cancelled.

## **8. President's Report:**

Mayor Perry referred the Board to Agenda Item 6. B. (Executive Director Search) and noted that a selection group has been formed to review resumes and applications. Mr. Hayner noted the fact that Ms. Wilson was an employee of the Village of Gurnee under an agreement between the Village and the League. The Board discussed insurance and other benefits and the need for established work hours. It was the consensus of the group to make no final decisions on salary and benefits until further into the recruitment process. Mayor Perry stated that the group will stay in close contact with the Board as the process unfolds and copies of applications will be sent to all the directors when a group are received. Mayor Mueller suggested that the directors post the job opportunity on their individual village websites and all the directors agreed to do so.

**9. Other Business:** All present agreed that Grayslake was a convenient location for the Directors' meeting.

**10. Adjournment:** Mayor Mueller made a motion to adjourn the meeting at 8:50 a.m. Seconded by Mayor Hartstein. All ayes. Motion carried.